

*jennifer haven*

---

Aberdeen, South Dakota  
605.290.6367  
jhaven@nvc.net

**Summary**

Web designer / graphic designer experienced with corporate identity, packaging, print collateral, advertising, annual reports, web and multimedia. Strong sense of design and usability concepts for either web or print. Comfortable with project tasks and working in group / team environments.

**Education**

Bachelor of Arts, May 1995  
Concentration: Graphic Design  
Northern State University

**Computer Skills**

Excellent skills in Photoshop, Illustrator, Freehand, Indesign, Dreamweaver, Microsoft Expression Web, Frontpage. Experience with php, jquery, mootools. Strong troubleshooting skills, familiar with cross-browser and cross-platform issues. Comfortable with either PC or Mac.

**Experience**

10 years experience with graphic design, 5 years in web site design / development.

**Qualifications**

- Creating, updating, and maintaining multiple web sites
- Web programming HTML/XHTML, CSS, Javascript/JQuery/Mootools script installations
- Designing graphics, logos and animations for web sites
- Collaboration with content providers
- Overseeing and driving day-to-day web site operations
- Ensuring web site quality, performance and reliability
- Ability to work under pressure and to deliver projects in a timely manner
- Great communication skills, always willing to help out others and a good team player

**Professional Experience**

**2009 - Present**                      **Web Haven, Aberdeen, SD**  
**Freelance Web Designer**

Provide design and multimedia services to a variety of clients. Services include web design and development, logo design, e-commerce store design, setup and integration, content management system design and integration (wordpress, drupal), HTML/XHTML, CSS and Javascript/JQuery/Mootools coding, Search engine optimization.

**2010 - Present**                      **DSS Image Apparel, Aberdeen, SD**  
**Graphic Designer**

Produce original concepts, layouts, and comprehensive artwork for apparel design. Design and produce a variety of print collateral such as flyers, mailers and postcard for marketing purposes. Perform as a leader and team member under time sensitive deadlines, excellent customer service skills, able to meet deadlines in a timely manner, ability to multi-task a variety of projects at once.

**2009 - 2010**                      **McQuillen Creative Group, Aberdeen, SD**  
**Web Designer**

Primary front-end web developer for firm. Duties included developing prototype designs into fully functional websites, utilize front-end development technologies such as HTML, XHTML, CSS, and JavaScript to enhance interactivity, coordinate domain registrations, DNS changes and registrar transfers, provided search engine optimization / submission services, custom WordPress theme design and development, troubleshooting and client support for website issues, general maintenance, and mail.

**2005 - 2009**                      **Northern Valley Communications, Aberdeen, SD**  
**Web Designer / Graphic Designer**

Professional web site development for customers all over the United States. Duties included designing and maintaining web sites, creating custom web graphics and layouts. Some web programming (PHP, ASP.Net, Javascript), script installations, logo design, animated banners, copywriting and content creation, testing and debugging web sites. Worked closely with marketing department on designing print items - brochures, posters, print and web advertisements, catalogs. Managed multiple projects in different stages of development. Demonstrated an eager willingness to learn and use new technology.

**2002 - 2005**                      **Western Printing, Aberdeen, SD**  
**Web Designer / Graphic Designer**

Main duties included creating custom graphic design pieces for direct mail advertising, signage, posters (both for larger format printer and tabloid), brochures, catalogs, and logos. Close customer relations as well as a good working relationship with co-workers. Handled custom design pieces for a wide variety of hotel chains that required particular attention to detail. Maintained company web site. Trained designers on use of Photoshop and Freehand.

**References**

Zamani Peters                      377-3328  
Bryan Phillips                      715-7157  
Nancy Schumacher                      229-1480